

# **Redmond High School Constitution**

## **Preamble**

The Associated Student Body of Redmond High School has these purposes:

- Promote and develop school unity, involvement, and spirit.
- Improve our school environment, both physically and socially.
- Improve the wellbeing of the school and community making it a better place for everyone.
- Improve communication between the student body, faculty, and administration by serving as a liaison.
- Provide the student body with successful activities that appeal to all interest groups.
- Continuously improve upon our leadership skills, as well as develop a quality reputation.

## **Constitution**

### **Article 1**

Name

The name of this organization shall be, the Associated Student Body of Redmond High School.

### **Article II**

Source of Authority

The authority of this organization shall be such as delegated by the Redmond High School Administration, acting for the School Board of Redmond Public Schools, District 2-J, in accordance with the laws of the State of Oregon, school board policies, and high school rules and regulations.

### **Article III**

Membership

Any registered student of Redmond High School shall be a member of the Associated Student Body.

### **Article IV**

Governing Body

The governing body of this association shall be a student council of up to thirty-three members, consisting of an advisor, up to eight ASB officers, and up to 6 class officers for the four classes; freshman, sophomore, junior and senior.

**SECTION 1:** ASB officers shall meet once a month or at special times when deemed necessary. The ASB officers consist of a president, vice president, treasurer, secretary, public relations, historian, and two spirit commissioners.

## **Article V**

### Associated Student Body Officers

**SECTION 1:** The associated student body officers of this association shall be known as the ASB and shall be responsible for the organizing and planning of all Student Council meetings. The officers shall be as follows: President, Vice-President, Secretary, Treasurer, Public Relations, Historian, and two Spirit Commissioners.

**CLAUSE 1:** The **President** shall preside over all meetings of the Student Council and ASB and shall perform all other duties pertaining to that office. He/She shall sit on the Spirit Committee. He/She shall have authority to fill vacancies with the advice and consent of Student Council until an election can be held and to appoint a temporary officer in case of the absence of any regular officer. President will sit on a school committee that is deemed by the advisor. The President shall be required to attend all Redmond School Board monthly meetings in order to communicate the involvement of leadership at Redmond High School and in the community. If necessary, the President may appoint another member of the ASB team to attend the meeting in their place after being approved by the advisor. ASB President will oversee all class presidents.

**CLAUSE 2:** The **Vice-President** shall be the second in command at Student Council and ASB meetings. He/She shall be second only to the President in authority. In the absence of the President, the Vice-President shall assume the duties of the President. He/She is responsible for the next year's ASB and class elections. Vice-President will sit on a school committee that is deemed by the advisor. ASB Vice-president will oversee all vice-presidents.

**CLAUSE 3:** The **Secretary** shall keep accurate record of Student Council and ASB meetings. He/She shall present the minutes whenever called upon to do so. He/She will take minutes of all plus/deltas. He/She shall be responsible for distribution of Student Council minutes to members, roll call at meetings, correspondence, and records of representatives and for keeping records of representative evaluations. Access to any of this can be obtained through the advisor. Secretary will sit on a school committee that is deemed by the advisor. The Secretary will work with the ASB Historian in order to compile records necessary for the state leadership recognition program. ASB Secretary will oversee all class secretaries.

**CLAUSE 4:** The **Treasurer** shall assist the bookkeeper in the collection of money associated with the association and to all other organizations and keep a neat and accurate record which shall be available at Student Council meetings or whenever called upon. He/She is responsible for all money transactions of all activities done by leadership. Treasurer will be responsible for signing all requisitions. The treasurer shall be responsible for maintaining budget records and be in charge of recording student input on budgets. The ASB treasurer shall maintain school expenditure records. Treasurer will sit on a school committee that is deemed by the advisor. ASB Treasurer will oversee all class treasurers.

**CLAUSE 5:** The **Public Relations** officer is responsible for all marketing/advertising done by leadership including organization and submissions to outside media outlets. (not including leadership social media accounts). All posters/fliers will need to be created alongside the marketing committee members and must then be approved by advisor and an administrator before posting/hanging. ASB Public relations will oversee all public relation officers.

**CLAUSE 6:** The **Spirit Commissioners** shall preside over the Spirit Committee as chairs. The Spirit Committees shall consist of the President, Vice-President, cheerleaders, and/or anyone else requested by the chairs. The Spirit Committee shall be responsible for promoting school sportsmanship and organizing spirit activities such as pep assemblies, intramurals, class competitions and anything else they deem necessary. Spirit Commissioners are responsible for all atmosphere programming done by leadership. Spirit commissioners are in charge of recording minutes for all meetings involving spirit commissioner duties with school administration. All themes for every sporting event and spirit day/week will be led by the spirit commissioners in a class discussion. The final decision for the theme will be made by the ASB spirit commissioners and then communicated with the class after being approved by team coaches and administration. All decisions made by the Spirit Commissioners will be communicated and approved if needed by the advisor. ASB Spirit commissioners will oversee all class spirit commissioners.

**CLAUSE 7:** The **Historian** will keep a record of the Leadership Class accomplishments and activities for the year and collect evidence such as pictures and news clippings about the club and its members. The historian shall be in charge of organizing the state leadership recognition program to submit, as well as an additional copy to keep for class records. Historian will also oversee all social media activity; they will consistently post on the platforms to keep our student body and community up to date on all Redmond High School clubs and activities. All social media postings will be approved by the advisor before posting. The Historian will work closely with the ASB and class secretaries to perform these duties.

## Article VI

### Election process for ASB

#### **SECTION 2:** Election of Associated Student Body Officers.

**CLAUSE 1:** Associated Student Body Officers shall be selected by the student body.

**CLAUSE 2:** Elections of Associated Student Body Officers will occur in the spring.

**CLAUSE 3:** A candidate can not win by simple plurality, but will with using a combination score of the application portfolio and student body vote. The winner will be determined by a percentage vote. 35% for the student portfolio and 65% will come from the student body vote.

**CLAUSE 4:** In order to run for office, all candidates must meet all requirements.

- 3.0 minimum overall GPA to run

- 3.0 minimum overall GPA when holding position

- You must enroll in Advanced Leadership ALL year (3 trimesters)

- An official printed and sealed transcript or unofficial and signed by registrar or your counselor.

- Behavior record from Student Management. (Attendance/behavior record)

- 3 recommendation letters total from teachers/coaches/employers

- For ASB Positions...you must have been in Advanced Leadership one year prior to running and be an incoming Junior or Senior.

- ALL ASB positions should be Seniors and Juniors

- ASB President and Vice President MUST be seniors

- 2 minute speech

- 10 posters

- 50 flyers

- Committee interview process

**Clause 5 : Candidates campaigning**

-ASB Vice President cannot run unopposed

-ASB President cannot run unopposed.

If multiple candidates are running for the same position, those with the lowest scores in the interview process will be given the opportunity to fill unopposed positions.

Positions that have multiple (3 or more) candidates running, will use interview scores to pick the top candidates. The lowest scores in the interview process will be given the opportunity to fill unopposed positions, or be removed from the campaigning process.

**Article VII**

Officer standards

**SECTION 3:** Maintenance of Office/Requirements

**CLAUSE 1:** The officers of this Association shall hold office for one school year. They shall assume the duties of their offices immediately after elections and the responsibilities and obligations therein, working with the present officers in a transitional government.

**CLAUSE 2:** No one person shall hold or run for more than one Associated Student Body Office or Class Office at one time. In certain circumstances, one may hold multiple positions if approved by the advisor and class officers.

**CLAUSE 3:** Officers must maintain a GPA of no less than 3.0 while in office and meet the school's curricular eligibility standards. Officers will provide an updated copy of their grades once a month unless asked to do more by the advisor.

**CLAUSE 4:** Officers must be enrolled in Advanced Leadership at least two of the three trimesters. If the officer cannot be in the class and the advisor does not approve the reason of that student then it will go before the Student Council. There, a majority vote will remove the student from office.

**CLAUSE 5:** Officers must adhere to the RHS Constitution and the Leadership Code of Conduct at all times.

**CLAUSE 6:** All ASB officers shall be of the senior and junior class. Only incoming advanced leadership seniors can run for ASB President and Vice-President.

## **Article VIII**

### **Dismissal process**

**SECTION 4:** The Student Council shall remove any officer of the Association who fails to fulfill the duties of that office.

**CLAUSE 1:** Petitions for removal must originate from the student body or student council. The petition must be signed by two-thirds vote of the members of the association and must state the reason and or reasons why such action is necessary.

**CLAUSE 2:** A two-thirds vote by the Student Council in attendance and voting shall remove an officer.

#### **CLAUSE 3: Drug and Alcohol Policies**

**SUB-CLAUSE 1:** The Student Council has a zero tolerance policy for possession, distribution, or use of drugs, alcohol, or tobacco during the entire calendar year. Violation of this policy will result in immediate removal from office for a trimester length (12 weeks) and will remain in the class but on a probationary status. The second violation would remove the student from the program, disallowing this student to run for elected office, and the student will lose the right to appeal in regards to these charges.

#### **CLAUSE 4: Attendance**

**SUB-CLAUSE 1:** Students shall miss more than 20 total period absences (excluding circumstances out of your control such as religious activities, sickness, school excused activities, health appointments, or family emergencies) and 20 total period tardies for the school year. Failure to meet this standard, the student will be removed for the trimester (depends where the trimester falls). If the problem continues, advisor and ASB will put a plan of assistance in place for student to follow. Failure to follow the plan of assistance, student will be removed immediately from office but student has the right to appeal the dismissal. ASB will vote if student can run the following school year. Officers will provide an updated copy of their attendance report once a month unless asked to do more by the advisor.

## **Article VIII**

### Vacancy process

**SECTION 5:** The Student Council shall take the following steps to fill an elected office.

**CLAUSE 1:** The vacancy shall be announced to the leadership class officers and candidates may apply if the leadership class feels it is necessary.

**CLAUSE 2:** The ASB President shall chair a Student Council committee to set a date and regulations for a leadership class internal election. A replacement officer shall be elected by the corresponding class officers.

**CLAUSE 3:** If the vacancy occurs during the school year, the President shall appoint a temporary replacement with the consent of the Student Council. If the vacancy is that of the President, the Vice-President shall become the replacement and an internal leadership class election will be held for a new Vice-President.

## **Article VX**

### Advisor role

**SECTION 1:** The Advanced Leadership teacher will be known as the Advisor.

**SECTION 2:** The responsibilities of the Advisor include, but are not limited to, supervising and overseeing the following groups: ASB, Student Council and the Class Senators/Representatives. The Advisor is also responsible for overseeing the year round activities of these officers, guidance, and discipline.

**SECTION 3:** The Advisor shall be a faculty liaison between the administration and Student Council members.

**SECTION 4:** If elected officials cannot make a decision on a matter, officials can recommend the advisor to make the final decision.

## **Article X**

### Royalty

**SECTION 1:** All courts shall be elected by a vote of the student body and teachers.

**SECTION 2:** Courts shall consist of a prince and princess from each of the following classes: freshman, sophomore, and junior. Three princes and three princesses will be selected from the senior class unless there is a tie.

**CLAUSE 1:** In the event of a tie, all persons involved in the tie will be chosen, with an equal number of the opposite sex being chosen also. There will always be an equal number of prince and princesses.

**SECTION 3:** The king and queen will be elected from the senior class only.

**SECTION 4:** Students can be a member of royalty only once until their senior year prom. In order to ensure someone does not get chosen twice, the ASB historian will keep an ongoing log of previous winners from each class.

**SECTION 5:** All elected royalty must have a 2.5 GPA and 90% attendance rate, and a clean or reviewed behavior report accepted by the advisor to continue through voting process.

## **Article XI**

### Clubs

**SECTION 1:** To form a club, follow the application process on the club form which can be obtained from the Leadership Advisor.

**SECTION 2:** All clubs must have a yearly and valid description on file with the Leadership Advisor.

## **Article XII**

### Activities

**SECTION 1:** Any member of this association shall be permitted to participate in any school sponsored student activity in accordance with the Constitution or rules of that activity.

**SECTION 2:** Prices for activities shall provide a significant discount to those who have purchased Student Body stickers. A guideline is to simply raise admission to those without a Student Body sticker.

## **Article XIII**



## Constitution Revision

**SECTION 1:** Articles and sections of this Constitution are subject to change by the Student Council and/or administration only at the end of the school year, and is required to be reviewed by the class the following fall .

**CLAUSE 1:** A two-thirds vote by the Council may affect change.

**CLAUSE 2:** Constitution shall be signed by all members of the incoming leadership class by the end of the previous school year

Amended:

- September 25<sup>th</sup>, 2013
- May 7th, 2014
- August 31, 2014
- September 3, 2015
- June 10, 2016
- June 6, 2017

By signing, you are acknowledging and agreeing to follow all terms and agreements of this constitution.

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